



**Collaborative Initiative for Paediatric HIV Education and Research (CIPHER)
Grant Programme**

Frequently Asked Questions (FAQs)

I obtained my MD, PhD, or MBBS over 10 years ago, but have had research training in infectious diseases within the last 10 years. Am I eligible?

No, to be eligible, applicants must be early-stage investigators who have obtained their MD, PhD or MBBS within the last 10 years (after 28 October 2006). However, we encourage you to consider approaching one of your colleagues who meets the eligibility criteria and could submit a Letter of Intent as PI. There might be an interest to apply for the grant and work with you on the research project.

I obtained my MD or PhD over 10 years ago, but obtained an MA or MPH within the last 10 years. Am I eligible?

No, Masters Degree, Masters of Public Health or equivalent are not considered to be terminal research degrees. However, we encourage you to consider approaching one of your colleagues who meets the eligibility criteria and could submit a Letter of Intent as PI. There might be an interest to apply for the grant and work with you on the research project.

I do not have an MD or PhD. Am I eligible?

No, to be eligible, applicants must have an MD, PhD, MBBS or equivalent. However, we encourage you to consider approaching one of your colleagues who meets the eligibility criteria and could submit a Letter of Intent as PI. There might be an interest to apply for the grant and work with you on the research project.

I received my PhD two months ago and I will start my post-doctoral fellowship at an academic institution in January 2017. Am I eligible?

Applicants are only eligible if they have a qualifying position by the time of the Letter of Intent submission deadline (by 28 October 2016).

I have previously received grants and served as a principal investigator for a non-training research project. Am I eligible?

No, to be eligible, applicants have to serve for the first time as a principal investigator for a non-training research grant.

I have previously received a fellowship grant to conduct a small study. Am I eligible?

Yes, fellowships will be considered as training grants and do not conflict with the eligibility of the applicant.

I am serving as a co-principal investigator for a research project. Am I eligible?

Yes, applicants, who are or have been co-principal investigators are allowed to apply, given that the applicants serve for the first time as primary principal investigators for a non-training research grant.

I received a doctoral degree more than 10 years ago, but I have never served as principal investigator for a research project. Am I eligible?

No, applicants must have received their terminal research degree within the past 10 years (after 28 October 2006).

I am a medical doctor with research experience, but I have never received formal research training. Am I eligible?

Yes, applicants with a medical doctor degree (e.g., MD, MBBS) are eligible, if they obtained their terminal research degree within the past 10 years, and if they can prove in their Letter of Intent an adequate understanding of the research methodology necessary to conduct the proposed project.

I am not working at an academic institution, but for a non-governmental organization providing health care for HIV-infected children. Am I eligible?

Yes, applicants with an established position at an organization with adequate infrastructure to undertake the proposed research activities are eligible.

Must I have a mentor to submit the Letter of Intent?

Yes, mentor's contact details and a letter of commitment are required for the LOI submission phase. A mentorship plan is only required for the Full Proposal submission phase.

Are there any restrictions regarding the choice of mentor?

Mentors must have a track record in the field relevant to the proposed area of research and must be able to provide time to support the investigator. A long-distance mentorship relation is allowed, if the mentor plan is able to demonstrate that sufficient guidance and support can be provided by the mentor. Detailed information about the expertise of the mentor (CV and list of publications) and the planned mentorship (mentorship plan) will be requested in the Full Proposal and will be assessed during the review process.

Can an institution submit a Letter of Intent?

No, the Letter of Intent must be submitted by the principle investigator, who will be solely responsible for planning, directing and executing the proposed project of the study. However, the principal investigator must be affiliated with a qualifying institution and is encouraged to work with a mentor and his/her institution and its partners to develop the research plan.

Is every study in the field of paediatric HIV research eligible?

No, please refer to the [list of eligible research topics](#).

Will the CIPHER Grant Programme provide funding for meta-analyses and systematic reviews?

Yes, besides original clinical and operational research studies, the CIPHER Grant Programme will consider meta-analyses and systematic reviews if they have the potential to make a unique contribution to the eligible research questions. In addition, the CIPHER Grant Programme will

fund the generation of important preliminary data that can help secure more substantial research funding for paediatric HIV research.

What does the CIPHER grant include?

Grants: Awards will be funded for up to two years and for up to \$75,000 per year (including direct research costs and applicable indirect costs). Second-year funding is contingent upon demonstration of satisfactory progress during year one. The CIPHER Grant Programme encourages collaborations between different study sites and institutions; at least 80% of the direct grant expenses have to be spent in low- and middle-income countries. Award funds may be used for salaries, technical support, small laboratory supplies, equipment or other research-related costs. An institution's indirect cost is limited to a maximum of 10%.

Award ceremony: CIPHER Grants are awarded at either an IAS Conference on HIV Science or an International AIDS Conference. Grantees are provided with air travel (economy), accommodation, conference registration and per diems for the duration of the conference. Other events involving the grantees, such as networking sessions, may be organized in conjunction with the conference.

CIPHER grantees must attend the award ceremony in order to receive their award.

Can part of the funds be used for salary costs or training?

Yes, award funds may be used for salaries and training. The funds used to pay for staff must be consistent with the time that the staff spend on the research project.

I would like to propose a small study, which would only take a few months to complete. Is this possible?

Yes, since the nature and scope of the proposed research will vary from application to application, and therefore, it is anticipated that the size and duration of each award will also vary.

I am planning to conduct a study in a high-income country, which could lead to improved treatment for children in resource-limited settings. Would my research project be considered for funding, even though the funds will be spent in a high-income country?

No, at least 80% of the direct grant expenses have to be spent in low- and middle-income countries.

Should I follow a specific format while writing my letter of intent?

Letters of Intent can only be submitted electronically in the format provided, which contains specific sections and word limits, through the online submission system. The system will be open from October 3, 2016 to October 28, 2016 at 18:00 Central European Time (CET). We strongly encourage applicants to download the LOI form available on the CIPHER website to prepare their submission.