

Personal Details

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Date and place of birth:

Spain, April 20th, 1975

Nationality:

Spanish

Permanent Address:

Praia do Flamengo 88, 22210-030, **Rio de Janeiro**, Brazil

Areas of Expertise

Management and governance

■ **Finance and administration**

■ **Systems and Technology**

Overview

Management: Proven records of successful hierarchical and functional management, in generalist and specialist position. Ability to lead vast organisations towards common objectives.

Finance: Expert on financial statements analysis and preparation; budget preparation and cost control analysis; finance and administration processes definition; finance planning; cash-flow projections; definition of cost and analytic accounts.

Technology: Expert on SAP R/3 (FI, CO and GM,) SAP-BFC, ERP project cycle management. Knowledge of SAP RH, TM and PS. Advanced user: MS Access, MS Excel, MS Word.

Language Skills

Spanish: Mother tongue. **English** and **Portuguese:** Fluent, written, spoken and read as normal working and studying language. Very good command in spoken and written **French**. Also, basic knowledge of **Swahili** and **Arabic**.

Professional Experience

Deputy to the Secretary General, Médecins Sans Frontières (MSF) International

Sep 17 – Current

2019 - 1.6bn Euros annual revenue / 47,000 FTEs

Rio de Janeiro – Leadership of executive platforms for the MSF Movement (finance, fundraising, supply, logistics, information system and HR). Reinforcement of exchanges and communication, cooperation and learning between executive leaders in the construction of common international projects, frameworks and agreements. Implementation and monitoring of organisational governance. Close interaction with Executive Committee and International Board on all discussions and decisions related finance, fundraising, supply, logistics, information systems, HR, international projects and agreements and executive governance.

International Finance Coordinator, MSF International

Jan 12 – Jun 17

2017 – 1.6bn euros annual revenue / 45,000 FTEs

Geneva – Coordination of MSF financial network (24 finance directors) to ensure coherence, transparency and accountability for MSF international finance. Design, implementation, and monitoring of the Agreement where MSF financial resources are steered and shared by the different implementing centres. Design and implementation of management accounting system enable visibility and comparability of all MSF entities. Management of international reserves policy based on risk management. Production of audited international financial statements. Leadership of the highest MSF finance decision body (the FinDir platform) and report on financial issues to the Secretary General and the International Treasurer.

International Finance Officer, MSF International

Mar 11 – Dec 11

Geneva – Improvement and development of technical aspects related to the combination process, specifically in-depth understanding of SAP-BFC (combination tool,) support to the International Finance Coordinator in development of models and projections, improvements in the reporting system of International Finance, support during the annual international audit. Responsible for the production of monthly international reporting.

- eLearning Content Manager, MSF Spain** Oct 10 – Mar 11
Barcelona – Analysis, design and development of an eLearning course for Accounting Managers of MSF Spain, covering the whole field accounting process in MSF Spain from the identification of business transactions to the audit. The development of the course was done with the Moodle, Xerte and eXelearning.
- Deputy Head of Mission – Finance Coordinator, MSF Spain** Feb 10 – Sept 10
Darfur (Sudan Mission) – Responsible of the definition and implementation of the strategy of MSF in Darfur, managing one base and three regular medical projects, and responding to medical emergencies in North and West Darfur. Responsible of the Human Resources of the base and the three projects, 250 national and 11 international staff. As Finance Coordinator, responsible of defining, reporting and controlling a budget of 8M€, ensuring that all MSF financial procedures are in place. Responsible of security management of North Darfur operations.
- Consultant, Study for the Implementation of an ABC System, MSF Spain** Sept 09 – Nov 09
Maputo – Analysis of ABC implementations in the NGO world and in the private sector to propose a suitable model. Change management in the organization to create the collaboration atmosphere needed for the success of the implementation. Preparation of a dossier including approach strategy for internal selling of the project, technical analysis needed for the implementation, guideline for pilot missions implementing in 2010 and road-map for the implementation.
- Organization and Processes Coordinator – Finance, MSF Spain** Jan 06 – Jun 08
Barcelona – Project Manager for the implementation SAP R/3 in MSF Spain, in the Finance Area. Project Manager for the implementation of the new solution for Field Accountancy in all MSF Spain Missions in the Field, and its connectivity to SAP R/3 in Headquarters (FFC) project with special mention in the SAP Quality Awards 2008. Conduction of several internal audits in MSF Missions as support to the Op. Finance Department. Responsible for the MSF Annual Budget preparation, monitoring and revision. Responsible for the description and monitoring of all finance processes / procedures for MSF Spain. Project Manager for the implementation of the Business Information Warehouse in the Finance Area.
- Finance and Administration Coordinator, MSF Spain** Aug 04 – Apr 09
Nairobi – Kenya Mission Aug 04 – Jan 06
Guinea – Bissau Cholera Emergency Oct 08 – Dec 08
Syria & Iraq Mission Jan 09 – Apr 09
 Three missions being responsible of the preparation and follow-up of the mission budget, financial official reporting, accountability and transparency of the mission, treasury management, donors' proposals and reporting if applicable to the mission. As remarkable achievements: first cost budget and accounting of MSF in Kenya mission, design and implementation of the first financial policy of MSF for working with local partners.
 As Admin coordinator, national staff management, legal issues, work-permits, insurances, etc.
 As member of the coordination team of the mission, participation in the definition and implementation of the operational strategy in the missions, responsible of security and external contacts in Guinea-Bissau, in charge of coordination with other actors in Iraq mission.
- Accounting and Cost Control Chief Officer, Izar Construcciones Navales** Jan 01 – Aug 04
2004 – Annual revenue 98M euros – 2500 FTEs
Cadiz (Spain) – Cost Control: Monthly reporting to the General Direction and to Headquarters in Madrid. Biannual budget preparation, monitoring and report. Head of the Budget Committee, to review with all area responsible black spots in budget performance. Treasury forecasts (short and long term), customers payment management, implementation of SAP R/3 for finance and travel management. Support in the implementation of the logistics part. Monthly and yearly accounting closings.
- Treasury Analyst, Astillero de Puerto Real SRL** Sept 09 – Jan 01
Puerto Real (Spain) - Design and implementation of a database for the control of the current assets and liabilities during the implementation of the ERP BaaN IV. General accounting tasks. Design and implementation of an automatic system for the bank reconciliations, responsible of the implementation of BaaN IV in the Treasury area. Promotion to Accounts and Cost Control Chief Officer for Cadiz Shipyard.

VOLUNTEER HISTORY

- Africa Viva Fundación, Etiopia: Preparation of AECID report Aug 09
- Intermon Oxfam, Mozambique: Redesign of the Management Reporting System Jun 09 – Jul 09

Fundação Museu Chissano, Mozambique: Catalogue of Museum work	May 09 – Jul 09
Ingeniería Sin Fronteras, Mozambique: Redesign of the Financial Reporting System	Mar 09 – Jul 09
Médecins du Monde France, Iraq: Context Analysis Volunteer	Aug 08 – Oct 08
Africa Viva Fundació, Ethiopia: Internal Audit	Jun 08 – Jul 08
CCCB – Centro Cultura Contemporanea, Barcelona: ERP project proposal	Jun 08 – Jul 08
Acoje, Spain: Design of a database to follow-up immigrants	Jan 01 – Jun 01

Educational Background

Postgraduate Diploma in Advanced Management – ESMT Berlin	Oct 17 – Jun 18
African Studies , Postgraduate course – CSIC, Consejo Superior de Investigaciones Científicas	Apr 08 – Dec 09
Master on Financial Audit – Spanish Institute of Auditing (IACJE) / University of Cádiz	Jan 99 – Jun 00
Advanced University Degree on Business Administration ; University de Cádiz	Sep 93 – Jun 98

OTHER SPECIFIC STUDIES

SAP BOFC 7.0	Jun 2011
E-tutor course – MSF	Apr 2011
Field Coordinator Course – MSF	Mar 2009
Evaluation of Humanitarian Action Projects – IECAH, Instituto Estudios Conflictos y Acción Humanitaria	Jun 2008
Methodology for ERP projects – Deloitte	Apr 2007

References available upon request.