

## AIDS 2006 Evaluation Methodology

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A variety of methods was used to collect data for the evaluation of AIDS 2006:

1. Perusal of conference documentation and website
2. Consultation with conference organizers and members of the secretariats
3. Observation during conference
4. Survey of delegates
5. Interviews with delegates
  - 5.1 Interview with scientists
  - 5.2 Interview with young people
  - 5.3 Interview with attendees of three or more International AIDS Conference
  - 5.4 Interview with first-time International AIDS Conference attendees
  - 5.5 Interview with members of the general public
  - 5.6 Interview about the PLWHA Lounge
  - 5.7 Interviews about networking
  - 5.8 Interview about key challenges
  - 5.9 Interview with moderators of interactive sessions
  - 5.10 Interviews with delegates attending interactive sessions
6. Surveys of skills building workshop participants and facilitators
  - 6.1 Participants' survey
  - 6.2 Facilitators' survey
7. Survey of AIDS 2006 Committee members
8. Follow-up survey of delegates

Each method is described in the following pages.

### **1. Perusal of conference documentation and website**

Prior to and during the conference, the Evaluation Coordinator reviewed the Invitation Programme, the AIDS 2006 website, concept papers and proposals for the programme and skills building workshops, and the conference newspaper. The *Internal Report on the Monitoring and Evaluation Project of the XV International AIDS Conference (AIDS 2004)* and AIDS 2004 programme reports were also perused.

### **2. Consultation with conference organizers and members of the secretariats**

Following distribution of an AIDS 2006 evaluation concept paper, May 2006, the Evaluation Coordinator consulted with members of the IAS and Toronto Local Host secretariats, and the Conference Organizing Committee and Co-organizers about the focus and scope of the evaluation. These discussions guided the development of the *AIDS 2006 Evaluation Plan*, July 2006.

### **3. Observation during conference**

Members of the Evaluation Team attended a variety of conference sessions, including the opening and closing ceremonies, and plenary, concurrent, skills building and satellite sessions. They also spent time in the poster, exhibition, networking and registration areas, the Global Village, the internet island and cafes, to gain an overview of usage, technical features, physical layout and conditions.

Structured observation of eight interactive sessions was also undertaken to investigate whether these sessions offered something different to more conventional sessions. Areas of focus included:

- Room set up and speaker and participant seating;
- Main session elements and moderator's management of these; balance between presentation and discussion;
- Process and impact of the session – articulation and analysis of problems/challenges, sharing of strategies, opportunities for discussion and dialogue;
- Perceived features of the session that made it different from other conference sessions.

Interviews were also conducted with the moderators of these sessions and a selection of participants (see 5.9 and 5.10 below)

#### **4. Survey of delegates**

A key strategy in the evaluation of AIDS 2006 was the surveying of delegates. An online survey comprising 61 closed question questions and two open questions was developed which sought a range of information, including:

- demographic details (eg main country of work, main occupation, length of time working in HIV/AIDS);
- conference attendance (eg number of International AIDS Conferences attended, reason for attending AIDS 2006, funding for attendance);
- conference participation (eg ease of movement during the conference, use of translation service, accessibility of website, online registration and abstract submission processes)
- conference programme (eg types of sessions attended, coverage of main area of interest, quality of sessions, speakers and information)
- conference impact (eg achievement of conference objectives, impact of conference on the individual).

The survey was emailed to all delegates with an email address two weeks after the conference had ended. The list of delegates was provided by the conference organizer and included OECD and non-OECD delegates, students/youth/youth under 16/post-doctoral students (OECD, non-OECD), speakers, media, scholarship recipients (international, Canadian, media), and Global Village non-government organizations.. It should be noted that although the list included all real registrations (fully paid) with a printed and active name badge, this did not mean that the delegate definitely attended the conference (e.g. a group leader could have collected name badges for a group and some members may not have attended the conference).

A variety of strategies was employed to enhance access to and take-up of the survey:

- it was offered in English, French and Spanish;
- a link to the survey was posted on the AIDS 2006 website for people who may have had difficulties accessing email;
- the link was advertised in the conference newspaper, as was the fact that print copies of the survey were available at the Evaluation Office on the final day of the conference;
- the survey was 'live' for three weeks, during which time two reminders were emailed to delegates who had not returned a survey;
- delegates were invited to enter a draw to win one of 10 prizes of US \$200 for themselves, their organization or their nominated HIV/AIDS charity upon completion of the survey.

Of the 17,311 emails sent out, 657 (3.7%) could not be delivered ('bounced back'), resulting in 16,654 delivered emails. Seven thousand one hundred and forty three (7,143) surveys were returned, 24 of which had to be discarded because they were duplicates or had not been

completed, leaving a total of 7,119 returned surveys. This figure represents a return rate on delivered surveys of 43%. Table A1 shows the distribution of returned surveys.

**Table A1: Distribution of returned surveys**

<i>Language</i>	<i>Email</i>	<i>Website</i>	<i>Print</i>	<i>Total</i>
English	6 269	9	1	6 278
French	494	0	0	494
Spanish	346	1	0	347
Total	7 109	10	1	7 119

The prize draw elicited great interest, with 6,036 (85%) respondents entering.

## **5. Interviews with delegates**

Short, intercept interviews lasting approximately five minutes were conducted with a variety of delegates and some members of the general public during the conference. People were invited to participate in interviews

- because they represented a particular sub-group (scientist, young person, first-time conference attendee, attendees of three or more conferences), or
- to provide feedback about a particular aspect of AIDS 2006 (networking, interactive sessions, PLWHA Lounge).

The delegates interviewed were approached in a variety of locations including exhibition and poster areas, networking zones and cafes, and while waiting outside sessions rooms.

### **5.1 Interview with scientists**

Interviews were conducted with 45 delegates and who had attended at least two International AIDS Conferences, including AIDS 2006, and who self-classified as a scientist or a researcher. The interviews were conducted on the third and fourth days of the conference and comprised nine closed and three open questions. The interviews sought the following information:

- brief demographic details;
- expectations of AIDS 2006 and whether these were being met;
- rating of the quality of the science and any suggestions for improvement;
- awareness of Key Challenge sessions.

*The respondents*

- had attended between two and 16 International AIDS Conferences, the average being four conferences;
- predominantly came from USA/Canada (31%), Europe (19%), Asia/Pacific (19%) and African (17%) regions;
- mainly classified themselves as clinician (34%), basic scientist (29%) and epidemiologist and prevention scientist (29%).

### **5.2 Interview with young people**

Interviews were conducted with 45 young people (defined by the Conference Organizing Committee as someone under 26 years of age). The interview comprised eight closed and four open questions and sought the following information:

- brief demographic details;
- expectation of the AIDS 2006 and whether these were being met;
- ease of participation in the conference.
- the most useful activities and sessions; and the value of youth specific activities.

#### *The respondents*

- were mostly attending their first International AIDS Conference (91%);
- came predominantly from USA/Canada (62%), Asia/Pacific (20%) and African (13%) regions;
- mainly described themselves as student (33%), educator/trainer (31%), advocate/activist (11%) and researcher (9%).

### **5.3 Interview with attendees of three or more International AIDS Conference**

Interviews were conducted with 45 people who had attended at least three International AIDS Conferences. The interview comprised five closed and four open questions and sought the following information:

- brief demographic details;
- expectations of AIDS 2006 and whether these were being met;
- major programme changes observed over time;
- views about the number of delegates attending AIDS 2006.

#### *The respondents*

- had attended between 3 and 16 International AIDS Conferences, the average being four conferences;
- came predominantly from USA/Canada (47%), Africa (19%) and Europe (16%) regions;
- mainly described themselves as researcher (49%) and health care worker/social services provider/lab technician (27%).

### **5.4 Interview with first-time International AIDS Conference attendees**

Interviews were conducted with 44 people who were attending the International AIDS Conference for the first time. The interview comprised four closed and five open questions and sought the following information:

- brief demographic details;
- reasons for attending/expectations of the conference, and whether these were being met;
- most valuable activities/sessions;
- whether they would choose to attend AIDS 2008.

#### *The respondents*

- came predominantly from USA/ Canada (65%), Africa (11%) and Asia/Pacific (11%) regions;
- mainly described themselves as researcher (26%), educator/trainer (19%) and health care worker/social services provider/lab technician (17%).

### **5.5 Interview with members of the general public**

During the first two days of the conference, interviews were conducted with 57 members of the general public in public places away from the Metro Toronto Convention Centre (eg on the subway, in downtown streets at lunchtime). The interview comprised two closed and two open questions and sought the following information:

- whether the interviewee was aware that the International AIDS Conference was happening and, if so, how they had found out;
- whether the interviewee had learned anything about HIV/AIDS as a result of the conference being held in Toronto and, if so, what had been learned.

Interviewers were also asked to note the respondents' gender and to broadly classify them as young (under 35), middle aged (35 – 60) and older (over 60).

#### *The respondents*

- Female (46%), male (54%);
- Young (65%), middle-aged (30%), older (5%).

## **5.6 Interview about the PLWHA Lounge**

Interviews were conducted with 45 people in the PLWHA Lounge on the second (n=25) and fourth (n=20) days of the conference. People were approached in informal settings (eg sitting at tables, relaxing in armchairs) and the following information was collected during the interview:

- brief demographic details;
- expectations of the conference;
- feedback about the PLWHA Lounge – number and length of visits, important things provided by Lounge, comments and suggestions.

Data from two interviews conducted on Day 4 was excluded when it became apparent that these people were waiting for someone (as opposed to using the lounge themselves), leaving a total of 43 Interviews

### *The respondents*

- were predominantly male (74%); female (26%)
- mainly described themselves as health care worker/social services provider/lab technician (37%), advocate/activist (22%) and educator/trainer (15%);
- predominantly came from USA/ Canada (37%), Europe (28%) and Asia/Pacific (16%) regions;
- just over half (53%) had attended at least one previous International AIDS Conference (range: 2 - 10 conferences; average: 3.6 conferences).

## **5.7 Interviews about networking**

Two interviews were developed to gather information about networking at International AIDS Conferences. The first interview sought information from delegates who had attended at least one previous International AIDS Conference. This interview was conducted on Day 2 and respondents (n=23) were asked about their networking experiences at past conferences as well as any networking goals for AIDS 2006. The second interview was conducted on Day 4 and sought feedback about respondents' (n=24) networking experiences at AIDS 2006.

### *The respondents*

- mainly described themselves as health care worker/social services provider/lab technician (28%), researcher (21%), policy/administrator (15%) and educator/trainer (13%);
- mostly came from USA/Canada (40%), Africa (21%) and Europe (17%) regions.

## **5.8 Interview about key challenges**

A new feature of AIDS 2006 was the introduction of conference sessions that focused on five key challenges. Feedback about key challenge sessions was collected during an interview conducted with 45 delegates. The interview comprised six closed and two open questions and sought information about

- brief demographic details;
- awareness of /attendance at key challenge sessions;
- perceived usefulness of key challenge sessions.

### *The respondents*

- mainly described themselves as health care worker/social services provider/lab technician (36%), advocate/activist (18%), researcher (16%) and educator/trainer (11%);
- came predominantly from USA/Canada (47%) and Africa (30%) regions.

## **5.9 Interview with moderators of interactive sessions**

A number of sessions at AIDS 2006 were publicised as 'interactive' and guidelines were developed to assist with their facilitation. Interviews were conducted with the moderators of the eight interactive sessions observed (see 3. above) to collect information about:

- planning, preparation and support required for this type of session;
- things that worked particularly well;

- suggestions for future sessions.

### **5.10 Interviews with delegates attending interactive sessions**

Interviews were also conducted with approximately 10 delegates as they left each of the seven interactive sessions that were observed (n=72). The interview comprised four closed and four open questions and sought the following information:

- reason for attending;
- whether the session differed in approach compared to other sessions attended;
- rating of the session and the balance between interaction/presentation.

Data collected about two sessions of the first day of the conference was excluded from analysis because a number of delegates felt it was too early compare interactive session with other types of conference sessions.

## **6. Surveys of skills building workshop participants and facilitators**

Eighty-four skills building workshops were offered in English during the conference. Thirteen of these were repeated in a second language. Two workshops were offered in Spanish only and one workshop was offered in French only. Feedback was collected from the workshop facilitator/s and a sample of participants at 82 of the English-speaking workshops and the French-speaking workshop.

### **6.1 Participants' survey**

A 28 item closed question survey was developed to collect the following information:

- brief demographic details;
- reason for attending workshop;
- feedback about workshop processes and content and overall rating;
- feedback about workshop impact

Skills Building Workshop volunteers were asked to distribute between 20 and 30 surveys (offered in both English and French) to participants entering a workshop, and to collect the completed surveys as participants left. The number of surveys distributed was capped at 30 due to the large number of workshops reviewed; however, the actual number distributed was not recorded. Moreover, a number of participants left workshops at the break or before the workshop had finished, so workshop attendance counts do not always accurately reflect the number of people who were present at the end of a workshop. Survey responses rates varied from 3 to 30 surveys and data was only entered and analyzed for workshops where nine or more feedback sheets had been completed.

Individual summary feedback sheets were prepared for 58 workshops. This data was also pooled to provide an overview of the Skills Building Workshop programme from the perspective of 900 participants. It should be noted that participants who attended more than one workshop may have filled out more than one feedback sheet.

#### *The respondents*

- mainly worked in Africa (34%), UAS/ Canada (32%) and Asia/Pacific (16%) regions;
- mostly had worked in the field for 0 - 4 years (44%) or 5 – 9 years (26%);
- 49% reported that their main area of interest was 'community'.

### **6.2 Facilitators' survey**

A survey comprising 17 closed questions and one open question was also distributed to facilitators by Skills Building Workshop volunteers. The survey sought the following information:

- brief demographic details;
- feedback about planning and organization of the Skills Building Workshop Programme;

- support and requirements for the workshop;
- workshop attendance and processes.

Sixty-four facilitators provided feedback about 52 workshops (the number of surveys distributed was not recorded and feedback about 11 workshops was provided by two facilitators).

*The respondents*

- were mainly from USA/Canada (45%) and Europe (21%) region;
- the majority (77%) had worked in the field for five or more years; 49% had worked for 10 or more years.
- 45% reported that their main area of interest was 'community'.
- 31% had not attended a previous IAC.

## 7. Survey of AIDS 2006 Committee members

Members of the AIDS 2006 Conference Organizing Committee, the three Programme Committees, and approximately two thirds of the members of each Track Committee and the committee co-chairs were emailed an online evaluation survey three weeks prior to AIDS 2006 (n=118). The survey comprised 19 closed and seven open-ended questions and sought feedback about committee selection, representation and operations, and programme building for AIDS 2006.

Initially it was planned to close the survey immediately prior to AIDS 2006; however, as participants were slow to respond the survey was kept open until two weeks after the conference had ended. During the five weeks that the survey was 'live' three reminders were emailed to people who had not responded.

The survey was completed by 47 people, representing a 40% response rate. Table 1 shows the number of responses by committee type.

**Table 1: Responses by committee type**

<i>Committee</i>	<i>Committee members represented by surveys distributed</i>	<i>Committee members represented by surveys returned</i>	<i>Response rate for each committee*</i>
1. Conference Organizing Committee	16	10	63%
2. Programme Committees			
Leadership	14	2	43%
Community	14	7	
Science	14	9	
3. Track Committees			
A: Basic Sciences	13	8	52%
B: Clinical Sciences	14	8	
C: Prevention Sciences & Epidemiology	13	8	
D: Behavioural, Social & Economic Sciences	13	8	
E: Policy	12	2	

\*Responses add up to more than 100% because some respondents were members of more than one committee

## **8. Follow-up survey of delegates**

Approximately 15 weeks after the conference, 200 scholarship recipients and 96 skills building workshop participants were emailed a short online survey (the latter had provided their email address on the workshop participants' survey).

The survey comprised 11 closed questions and two open questions and sought a range of information, including:

- demographic details (eg main country of work, main occupation, length of time working in HIV/AIDS);
- professional gains from attending AIDS 2006;
- activities undertaken using professional gains;
- challenges faced in implementing change;
- main impact of AIDS 2006 on HIV/AIDS work.

Of the 296 emails sent out, 18 (6%) could not be delivered ('bounced back'), resulting in 278 delivered emails. One hundred and thirty-five emails were returned, a 48% return rate.

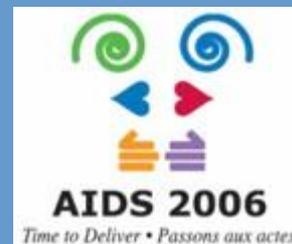
### *The respondents*

- mostly worked in NGO (33%), PLWHA group/network (24%), academia (12%), hospital/clinic (10%), grassroots/community-based organization (10%);
- predominately were advocate/activist (25%), healthcare worker/social services provider (15%), researcher/scientist (13%), educator/trainer (13%);
- mainly worked in Africa (29%), Latin/America Caribbean (26%), Asia/Pacific (22%) region;
- had worked in the field for 3-5 years (51%), for less than three years (19%), for 6 – 10 years (18%);
- mainly were first-time International AIDS Conference attendees (76%);
- 55% were female, 45% were male;
- 9% were under 26 years;
- 87% were AIDS 2006 scholarship recipients.

## **AIDS 2006 Evaluation Data Collection Instruments**

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1. Delegate Survey
2. Follow-up Delegate Survey
3. Committee Survey
4. Delegate Interview: 3+ conferences
5. Delegate Interview: 1st conference
6. Delegate Interview: Scientist
7. Delegate Interview: Youth
8. Delegate Interview: Networking (1)
9. Delegate Interview: Networking (2)
10. Delegate Interview: Key Challenges
11. Delegate Interview: PLWHA Lounge
12. General Public Interview
13. Delegate Interview: Interactive Sessions
14. Moderator Interview: Interactive Sessions
15. Participant survey: Skills building workshop
16. Facilitator survey: Skills building workshop



### AIDS 2006 Evaluation: Delegate Survey

Thank you for participating in the survey. The information you provide will assist the conference organizers to assess the impact of AIDS 2006 and to plan for AIDS 2008.

The survey is being sent to all delegates and findings will be analyzed by the Evaluation Coordinator, AIDS 2006. The final conference evaluation report will be posted on the AIDS 2006 website.

By returning your completed survey you consent to the information being used for reporting purposes. If you have any questions about the evaluation or this survey please contact [conference.evaluation@iasociety.org](mailto:conference.evaluation@iasociety.org)

[This survey is anonymous.](#)

[Begin survey](#)



Questions marked (\*) are mandatory | GO TO END »

**Completing the survey ...**

*Please stay connected to the internet while you complete the questions below. If you close the survey window without submitting the survey, your responses will not be recorded.*

**Conference Attendance**

1. Including AIDS 2006, how many International AIDS Conferences have you attended?

*Please write a number only, for example, 3.*

2. How did you first learn about AIDS 2006?

*Select one*

- Invitation programme/brochure
- Email from conference organizer
- Recommended by colleague/friend
- At another conference/workshop
- Journal/newsletter
- On/through the internet
- Attended a previous International AIDS Conference/aware of conference schedule
- Not sure
- Other

3. What were the two most important factors in your decision to attend AIDS 2006?

*Select up to two*

- Programme content
- Opportunity for networking/collaboration
- Opportunity to share own knowledge and experience
- Opportunity for personal/professional development
- Speaking/facilitating/presenting at the conference
- Attending other meetings
- Recommended by a colleague/friend
- Required by employer
- Recipient of a scholarship/other funding
- Location of conference (Toronto)
- Other

4. Who funded you to attend the conference?

Select all that apply

- Employer
- Government (not employer)
- Company (not employer)
- International agency/non-government organization (not employer)
- Received conference scholarship
- Self-funded
- Other

### Conference Participation

During the conference, how easy was it to

	not very easy	somewhat easy	very easy
5. Find your way around the convention centre	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6. Get to sessions on time	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7. Get a seat in sessions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
8. Meet up with colleagues/friends	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

9. Attendance at International AIDS Conferences has been steadily increasing, with AIDS 2006 attracting approximately 24 000 delegates. How does this number of delegates impact on your decision to attend future conferences?

- has a negative impact
- has no impact
- has a positive impact

10. When considering the range of sessions and activities offered at AIDS 2006, would you say the number of choices was

- too few
- about right
- too many

How would you rate the resources you used to select sessions

	not aware of	did not use	not very useful	somewhat useful	very useful
11. Online programme-at-a-glance	<input type="radio"/>				
12. Online itinerary builder	<input type="radio"/>				
13. Abstract book/CD-ROM	<input type="radio"/>				
14. Searchable abstract data base	<input type="radio"/>				
15. Road maps	<input type="radio"/>				
16. Daily poster maps	<input type="radio"/>				
17. Youth website	<input type="radio"/>				
18. AIDS 2006 website	<input type="radio"/>				

19. Did you use the conference translation service?

no

yes

20. If yes, how would you rate the service?

poor

fair

good

excellent

21. How would you describe your level of spoken English?

proficient

fair

limited (*what is your first language?*)

How easy was it for you to

	did not use	not very easy	somewhat easy	very easy
22. Access the AIDS 2006 conference website	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
23. Understand the information provided on the website	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
24. Access online registration	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
25. Follow the registration process	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
26. Submit an abstract	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## Conference Programme

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27. When you decided to attend AIDS 2006, which broad area or issue was of **most** interest to you?  
*Please list **one** broad area/issue only, for example, prevention programmes.*

28. How would you rate the coverage of this area/issue in the conference programme?

- poor
- fair
- good
- excellent

29. During the conference, were the **majority** of sessions you attended in  
*Select one*

- Community
- Leadership
- Science
- More than one area
- Not sure

30. If Science was your main focus, which track/s did you **mostly** attend?  
*Please select up to two tracks*

- Track A: Biology and Pathogenesis of HIV
- Track B: Clinical Research, Treatment and Care
- Track C: Epidemiology, Prevention and Prevention Research
- Track D: Social, Behavioural and Economic Science
- Track E: Policy
- There was no main track/s
- Not sure

Listed below are some of the types of sessions/activities offered at AIDS 2006. Please rate those you attended.

	not aware of	did not attend	not very useful	somewhat useful	very useful
31. Plenary sessions	<input type="radio"/>				
32. Oral abstract sessions	<input type="radio"/>				
33. Key Challenges	<input type="radio"/>				
34. Skills building workshops	<input type="radio"/>				
35. Posters	<input type="radio"/>				
36. Networking areas inside the conference	<input type="radio"/>				
37. Youth Pavillion	<input type="radio"/>				
38. Global Village sessions/activities/networking	<input type="radio"/>				
39. Cultural activities outside venue	<input type="radio"/>				
40. Satellites	<input type="radio"/>				
41. Exhibitions	<input type="radio"/>				

Thinking about the overall conference programme, how would you rate the following

	poor	fair	good	excellent
42. Quality of sessions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
43. Quality of speakers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
44. Usefulness to you of information presented	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

### Conference Impact

45. What are the main things you gained from the conference?

*Select all that apply*

- New skills
- New knowledge
- New contacts/opportunities for future collaboration
- A renewed sense of purpose
- Affirmation of my work
- An opportunity to reflect on what I do
- I did not gain anything from the conference
- Other

Overall, how successful was the conference in

	not very successful	somewhat successful	very successful	don't know
46. Raising awareness about the impact of and global response to HIV/AIDS	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
47. Presenting strong evidence-based research	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
48. Providing opportunities to share best practice	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
49. Supporting the engagement of people living with HIV/AIDS	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
50. Building the capacity of people working in HIV/AIDS	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
51. Influencing key policy makers to increase commitment and action	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

52. How will you use what you gained at the conference?

*Select all that apply*

- Work more strategically
- Build capacity within my organization/network
- Undertake advocacy/promote an issue
- Seek to influence policy
- Refine activities/practice
- Start a new project/activity
- Disseminate the information I gained
- Follow-up new contacts
- I will not do anything different
- Not sure
- I did not gain anything at the conference
- Other

53. Overall, did AIDS 2006 meet your expectations?

- not at all
- not very well
- fairly well
- very well

54. Would you choose to attend AIDS 2008?

- no
- maybe
- yes

55. If you answered 'no', why is this?

56. Looking ahead, should future International AIDS Conferences

- Alternate between a developed and developing country
- Always be held in a developing country
- Don't have a preference
- Not sure

### **Finally, some brief details about you**

The following questions are mandatory and are included to help us analyse the survey results.

57. \* Your gender?

- male
- female
- transgender

58. \* Your age?

- under 26
- 26 or over

59. \* Your main occupation/profession in HIV/AIDS?

*Select one*

- Health care worker/social services provider/  
lab technician
- Researcher
- Educator/trainer
- Advocate/activist
- Lawyer
- Funder
- Student
- Media representative
- Policy/administration
- Other

60. \* Approximate number of years (whether part-time or full-time) you have worked in HIV/AIDS?

*Please indicate to the nearest whole number, for example, 12.*

61. \* Your main affiliation/organization in HIV/AIDS?

*Select one*

- Hospital/clinic
- Academia (University, Research Institute etc.)
- Government
- Intergovernmental organisation (e.g. United Nations, WHO)
- Non-governmental organisation
- Grassroots community-based organisation
- People living with HIV/AIDS group/network
- Faith-based organisation
- Charitable foundation
- Trade union
- Cooperative
- Pharmaceutical company
- Private sector (other than pharmaceutical company)
- Media organisation
- Self-employed/consultant
- Other

62. \* Country where you **mainly** work?

*Select one*

63. \* Country where you **mainly** live?

*Select one*

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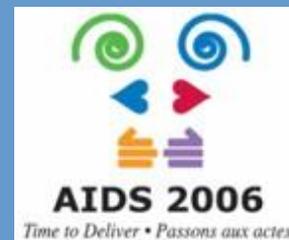
*Thank you for your time.*

*Please submit the survey if you are satisfied with your responses.*

Submit

Reset

## AIDS 2006 Evaluation - Delegate Survey



Thank you for participating in the AIDS 2006 Conference Evaluation survey.

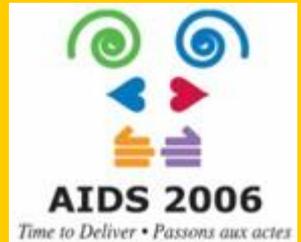
Your survey responses have been submitted!

If you would like to enter the prize draw to win US \$200 for you, your organization or your nominated HIV/AIDS charity, please enter your email address below. Ten respondents will be randomly selected.  
*The address you provide will be saved to a separate file, and will not be linked to your survey answers.*

Email:

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Submit



## **AIDS 2006 Evaluation: Follow-up Survey**

Thank you for participating in the AIDS 2006 Delegate Follow-up Survey. The findings will be analyzed by the Evaluation Coordinator, AIDS 2006, and the final conference evaluation report will be posted on the AIDS 2006 website.

By returning your completed survey you consent to the information being used for reporting purposes. If you have any questions about the evaluation or this survey please contact [conference.evaluation@iasociety.org](mailto:conference.evaluation@iasociety.org)

[This survey is anonymous.](#)

Your responses are anonymous and are not linked to personal information.

[Begin survey](#)



Questions marked (\*) are mandatory | GO TO END »

### Completing the survey ...

Please stay connected to the internet while you answer the questions below

1. Thinking back over the conference, what were the main things you gained from attending AIDS 2006?

Select all that apply

- New skills
- New knowledge
- New contacts/opportunities for future collaboration
- A renewed sense of purpose
- Affirmation of my work
- An opportunity to reflect on what I do
- I did not gain anything from the conference **(Please go to Question 5)**
- Other

2. How are you using what you gained at the conference?

Select all that apply

- Working more strategically
- Building capacity within my organization/network
- Undertaking advocacy/promoting an issue
- Seeking to influence policy
- Starting a new project/activity
- Disseminating new information
- Following up with new contacts
- I am not using what I gained **(Please go to Question 5)**
- Other

3. Have you faced any major challenges in doing any of the above?

- No **(Please go to Question 5)**
- Yes

Please briefly describe the main challenges you have faced

4. Have you been able to overcome these challenge(s)?

- No
- Partly
- Yes

5. Please briefly describe the main impact, if any, that attending AIDS 2006 has had on your work in HIV/AIDS?

6. \* **Finally, some brief details about you**

*The following questions are mandatory and are included to help us analyze the survey results*

Did you receive a conference scholarship?

- No
- Yes

7. \* What is your main occupation/profession in HIV/AIDS?

*Select one*

- Health care worker/social services provider/lab technician
- Clinician/physician
- Researcher
- Educator/trainer
- Advocate/activist
- Lawyer
- Funder
- Student
- Media representative
- Policy/administration
- Other

8. \* Approximately how many years (whether full- or part-time) have you worked in HIV/AIDS?

- Less than 3
- 3 - 5
- 6 - 10
- 11 - 15
- 16 - 20
- More than 20

9. \* What is your main affiliation/organization in HIV/AIDS?

*Select one*

- Hospital/clinic
- Academia (university, research institute etc)
- Government
- Intergovernmental organization (eg United Nations, World Health Organization)
- Non-governmental organization (eg large national/international organization)
- Grassroots community-based organization
- People living with HIV/AIDS group/network
- Faith-based organization
- Charitable foundation
- Trade union
- Cooperative
- Pharmaceutical company
- Private sector (other than pharmaceutical company)
- Media organization
- Self employed/consultant
- Other

10. \* In which region do you mainly work?

*Select one*

- Africa
- Asia/Pacific
- Europe
- Latin America/Caribbean
- North America (Canada/USA)

11. \* What is your gender?

- Male
- Female
- Transgender

12. \* What is your age?

- Under 26
- 26 or over

13. \* How many International AIDS Conferences have you attended?

- AIDS 2006 was the first
- 2
- 3
- 4
- 5 or more

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*Thank you for taking the time to participate in the survey.*

*If you are satisfied with your responses, please click **SUBMIT** below to complete the survey.*

Submit

Reset



Questions marked (\*) are mandatory | [HELP](#) | [GO TO END](#) »

### **Completing the survey...**

*Please stay connected to the internet while you complete the questions below. If you need to leave the survey part-way through, you can save a draft at the bottom of the page and return later to complete the survey. If you close the survey window without saving a draft your responses will not be recorded.*

[next](#) »

#### 1. \* Which committee/s are you a member of?

*Select all that apply*

- Conference Organizing Committee (COC)
- Leadership Programme Committee (LPC)
- Community Programme Committee (CPC)
- Science Programme Committee (SPC)
- Track A Committee (Basic Sciences)
- Track B Committee (Clinical Sciences)
- Track C Committee (Prevention Sciences and Epidemiology)
- Track D Committee (Behavioral, Social and Economic Sciences)
- Track E Committee (Policy)

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#### 2. \* If you are a member of more than one committee, which committee has involved the most time and effort?

*If you are only involved in one committee, please select that committee.*

- Conference Organizing Committee
- Conference Programme Committee
- Track Committee

Please answer the following questions for the committee you selected in Question 2 (there will be an opportunity to comment on other committees at the end of the survey).

If you are a member of only one committee then your answers will relate to that committee.

### Committee selection and representation

---

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3. Committees are generally formed in the following ways: Conference Organizing Committee (COC) members are nominated and selected by the conference co-organizers (IAS, Local Host, CAS, ICW, GNP+, UNAIDS). Programme Committee members are nominated by the conference co-organizers and selected by the COC. Track Committee members are nominated by the conference co-organizers and Programme Committees, and selected by the Scientific Programme Committee.

*How would you describe the selection process for your committee?*

- not transparent
- somewhat transparent
- very transparent

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4. Committees seek to be representative in a number of key areas (eg geographic region, PLWHA, affected communities, professional expertise and experience).

*How would you rate the overall representativeness of your committee?*

- not representative
- somewhat representative
- very representative

[« previous | next »](#)

5. When undertaking committee work, who did you represent?

*Select all that apply*

- myself
- one or more constituency (eg PLWHA, scientific community)
- one or more organization

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6. If you represented an organization or constituency on the committee, approximately how many people did you formally consult with (eg discuss agenda items) prior to major decisions?

- less than 5
- 5 - 10
- more than 10
- not applicable

7. Do you have any comments or suggestions regarding committee selection and representation?

## Committee operations

---

8. To what extent were the committee's mandate, tasks and the work involved made clear to you from the beginning?

- not clear
- somewhat clear
- very clear

9. Was the number of committee meetings held (face-to-face and telephone) sufficient for the committee to work effectively?

- no, too few
- yes, about right
- no, too many

10. How would you rate the overall support provided to the committee by the IAS and Local Host Secretariats?

- poor
- fair
- good

11. Approximately how many days in total, including travel, did you spend at committee meetings?

- 1 - 4
- 5 - 8
- more than 8
- did not attend any meetings

12. On average, approximately how many hours per week did you spend on committee work (teleconferences, email, networking etc)?

Please consider from when you joined the committee

- less than 1
- 1 - 3
- more than 3

13. How well did the amount of work undertaken by the committee match your expectations?

- less than expected
- as expected
- more than expected

14. Do you have any comments or suggestions regarding committee operations?

### Programme building for AIDS 2006

Different committees contributed to different programme building processes. Looking at the processes below, please answer the following questions.

#### Committee input

*Did your committee have input into the process?*

- 1 - yes
- 2 - no
- 3 - don't know

#### Effectiveness of process

*How would you rate the effectiveness of the process?*

- 1 - not effective
- 2 - somewhat effective
- 3 - very effective
- 4 - don't know
- 5 - not applicable

<u>Committee input</u>			<u>Effectiveness of process</u>					
<i>Did your committee have input into the process?</i>			<i>How would you rate the effectiveness of the process?</i>					
1	2	3		1	2	3	4	5
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<b>15.</b> Formulating the conference vision	<input type="radio"/>				
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<b>16.</b> Identifying the conference theme	<input type="radio"/>				
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<b>17.</b> Setting conference goals	<input type="radio"/>				
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<b>18.</b> Identifying key challenges	<input type="radio"/>				
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<b>19.</b> Selecting plenary topics and speakers	<input type="radio"/>				
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<b>20.</b> Selecting abstract driven sessions	<input type="radio"/>				
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<b>21.</b> Selecting non-abstract driven sessions	<input type="radio"/>				
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<b>22.</b> Selecting skills building workshops	<input type="radio"/>				
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<b>23.</b> Selecting programme activities (youth, Global Village etc)	<input type="radio"/>				

**24.** Do you have any comments about the process for building abstract-driven sessions?

*(Involved blind review of abstracts submitted on the website by at least 3 reviewers, followed by selection and grouping of top-scoring abstracts at the Marathon Meeting)*



**25.** Do you have any comments about the process for building non-abstract-driven sessions?

*(Involved submission of session ideas on the website, selection of sessions by a Joint Programme Committee, and design and implementation of the selected sessions by working groups)*



**26.** Do you have any comments about the introduction of Key Challenges?

*(Involved the identification of five issues deserving of attention, building special sessions around these issues, highlighting other relevant sessions, and reporting back in special rapporteur sessions)*



**27.** Do you have any further comments or suggestions regarding programme building?



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[« previous](#)

**28.** Any other comments about the committees and their work?

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If you are satisfied with your responses, click **Submit** below to complete the survey.

Alternatively, click **Save Draft** to save your current responses. Please be sure to return later and submit the survey in order for your feedback to be included.

Submit

Save Draft

Reset



## AIDS 2006 Evaluation *Interview: 3+ conferences*

### Introduction to interview

- I'm a member of the conference evaluation team.
- We are collecting feedback from people who have attended at least three International AIDS Conferences.
- Have you attended at least three of these conferences?
- **If no** Thank and terminate interview
- **If yes** May I ask you a few questions? It will take less than 5 minutes, and no identifying information will be collected

Day \_\_\_\_\_ Location \_\_\_\_\_

1. How many IACs have you attended? \_\_\_\_\_

2. Why did you decide to attend AIDS 2006?

3. Is the conference meeting your expectations?

<sub>1</sub>  no

<sub>2</sub>  yes

3a. Why?

Go to Q4

4. Have you seen any significant changes in the conference programme over the time you have been coming?

<sub>1</sub>  no

<sub>2</sub>  yes

Go to Q5

4a. What are the main changes and how do you feel about them?

5. Attendance at the conference has been growing steadily -which can be viewed both positively and negatively  
What are your views about the number of delegates attending AIDS 2006?

### Finally some brief information about you

6. What country are you from?

7. What type of HIV/AIDS work/activity are you mainly involved in?

<sub>1</sub>  Health care worker/social services provider/lab technician

<sub>2</sub>  Researcher

<sub>3</sub>  Educator/trainer

<sub>4</sub>  Advocate/activist

<sub>5</sub>  Lawyer

<sub>6</sub>  Funder

<sub>7</sub>  Student

<sub>8</sub>  Media representative

<sub>9</sub>  Policy/Administrator

<sub>10</sub>  Other



# AIDS 2006 Evaluation

## Interview: 1st conference

### Introduction to interview

- I'm a member of the conference evaluation team. We are collecting feedback from people who are attending their first International AIDS Conference
- Is this your first International AIDS Conference?
- **If no** Thank and terminate interview
- **If yes** May I ask you a few questions? It will take less than 5 minutes, and no identifying information will be collected

Day \_\_\_\_\_ Location \_\_\_\_\_

1. Why did you decide to attend AIDS 2006?

2. What are you hoping to get from the conference?

3. So far, are you getting what you hoped for?

<sup>1</sup>  no

3a. **If no** Why is this?

<sup>2</sup>  yes

**Go to Q4**

4. What types of activities or sessions have you found most valuable?

5. Would you choose to attend AIDS 2008

<sup>1</sup>  no

5a. Why

<sup>2</sup>  yes

5b. Why

### Finally some brief information about you

6. What country are you from?

7. What type of HIV/AIDS work/activity are you mainly involved in?

<sup>1</sup>  Health care worker/social services provider/lab technician

<sup>2</sup>  Researcher

<sup>3</sup>  Educator/trainer

<sup>4</sup>  Advocate/activist

<sup>5</sup>  Lawyer

<sup>6</sup>  Funder

<sup>7</sup>  Student

<sup>8</sup>  Media representative

<sup>9</sup>  Policy/Administrator

<sup>10</sup>  Other



## AIDS 2006 Evaluation *Interview: Scientist*

### Introduction to interview

- I'm a member of the conference evaluation team.
- We are collecting feedback from scientists & researchers who have attended at least one other International AIDS Conference?
- If you don't mind my asking - Are you a scientist? Have you attended another International AIDS Conference?
- **If no** Thank and terminate interview
- **If yes** May I ask you a few questions? It will take less than 5 minutes, and no identifying information will be collected

Day \_\_\_\_\_ Location \_\_\_\_\_

1. How many IACs have you attended? \_\_\_\_\_

2. Why did you decide to attend AIDS 2006?

3. So far, is the conference meeting your expectations?

<sub>1</sub>  no

<sub>2</sub>  yes

3a. Why is this?

Go to Q 4

4. How would you rate the overall quality of science at AIDS 2006?

<sub>1</sub>  poor

<sub>2</sub>  fair

<sub>3</sub>  good

5. How does the quality of science compare to previous International AIDS Conferences you have attended?

<sub>1</sub>  lower

<sub>2</sub>  similar

<sub>3</sub>  higher

5a **If lower** Why is this?

Go to Q 6

Go to Q 6

6. How can the quality be improved for future conferences?

7. AIDS has introduced 5 Key Challenges - issues that are considered to be of concern to everyone involved in the global response to AIDS. Have you heard of the Key Challenges?

<sub>1</sub>  no

<sub>2</sub>  yes

<sub>3</sub>  don't know

**If no or don't know**, Go to Q10

8. Have you attended any Key Challenge sessions?

<sub>1</sub>  no

<sub>2</sub>  yes

<sub>3</sub>  don't know

9. If yes, which Key Challenges?

### **Finally, some brief information about you**

10. Which country are you from ?

11. In which area of science do you mainly work?



# AIDS 2006 Evaluation

## Interview: Youth

### Introduction to interview

- I'm a member of the conference evaluation team. We are collecting feedback from young people.
- A young person is defined as someone under 26. If you don't mind my asking, are you under 26?
- **If no** Thank and terminate interview
- **If yes** May I ask you a few questions? It will take less than 5 minutes, and no identifying information will be collected

Day \_\_\_\_\_ Location \_\_\_\_\_

1. Is this your first International AIDS conference?

- <sub>1</sub>  no      <sub>2</sub>  yes

2. **If no** How many International AIDS Conferences have you attended? \_\_\_\_\_

3. Why did you decide to attend the conference?

4. So far, are you getting what you hoped for from the conference?

- <sub>1</sub>  no    <sub>2</sub>  yes  
4a. **If no** Why is this?      **Go to Q5**

5. What types of activities or sessions have you found most valuable?

6. Is it useful to have youth activities (eg a Youth Pavilion) at the conference?

- <sub>1</sub>  no      <sub>2</sub>  yes      <sub>3</sub>  don't know  
6a. Why?      6b. Why?

7. Overall, have you found it easy to participate in the conference?

- <sub>1</sub>  no      <sub>2</sub>  yes  
7a What have you found hard?      7b What are the main things you have been doing?

8.. Approximately how much of your time have you spent at sessions/activities outside the youth programme?

- nil    1/4    1/2    3/4    all

### Finally some brief information about you

9. What country are you from?

10. What type of HIV/AIDS work/activity are you mainly involved in?

- |   |   |   |
|---|---|---|
| <sub>1</sub> <input type="radio"/> Health care worker/social services provider/lab technician | <sub>2</sub> <input type="radio"/> Researcher           | <sub>3</sub> <input type="radio"/> Educator/trainer     |
| <sub>4</sub> <input type="radio"/> Advocate/activist  | <sub>5</sub> <input type="radio"/> Lawyer               | <sub>6</sub> <input type="radio"/> Funder               |
| <sub>7</sub> <input type="radio"/> Student  | <sub>8</sub> <input type="radio"/> Media representative | <sub>9</sub> <input type="radio"/> Policy/Administrator |
| <sub>10</sub> <input type="radio"/> Other   |   |   |



# AIDS 2006 Evaluation

## Interview: Networking 1

### Introduction to interview

- I'm a member of the conference evaluation team.
- We are collecting feedback about networking at International AIDS Conferences
- If you have attended at least one other International AIDS Conference, may I ask you a few questions?
- It will take less than 5 minutes and no identifying information will be collected.

Location \_\_\_\_\_ - Day \_\_\_\_\_

1. Networking is a term that is often used at conferences. What does networking mean to you?

2. Have you networked at previous International AIDS Conferences?

- no                       yes

**If no** go to Q3

2a. **If yes** Have you maintained any of the networking relationships you formed?

- no                       yes

2b. **If yes**, What has resulted from these relationships

3. Do you have any networking goals for AIDS 2006?

- no                       yes

**If no** Go to Q4

3a. **If yes** What are these?

4. How can the conference organizers help facilitate networking at International AIDS Conferences?  
(Probe: Is having a specific space/location for networking important?)

5. Are you aware of any specific networking areas/zones at AIDS 2006?

- no                       yes                       don't know

### Finally some brief information about you

6. What country are you from?

7. What type of HIV/AIDS work/activity are you mainly involved in?

- |  |  |  |
|--|--|--|
| <input type="radio"/> Health care worker/social services provider/lab technician | <input type="radio"/> Researcher           | <input type="radio"/> Educator/trainer |
| <input type="radio"/> Advocate/activist  | <input type="radio"/> Lawyer               | <input type="radio"/> Funder           |
| <input type="radio"/> Media representative                                       | <input type="radio"/> Policy/Administrator | <input type="radio"/> Student          |
|  | <input type="radio"/> Other                |  |





## Key Challenge Focus Area Interview

- I'm a member of the conference evaluation team.
- We are collecting feedback about the five Key Challenges which are groupings of conference sessions around common themes. May I ask you a few questions about the Key Challenges?
- You will not be identified and it will take less than 5 minutes.

**Location:** \_\_\_\_\_

**Day:** \_\_\_\_\_ **Time:** \_\_\_\_\_

1. Are you aware of the Key Challenge focus areas?

1  No

2  Yes

*Thank & terminate interview*

1a. If yes, have you attended any sessions that focus on the Key Challenge areas?

1  No

2  Yes

Go to Q2

1a If yes, which areas did the Key Challenge session address?  
(then go to Q 3)

2. Are you planning to attend any sessions that focus on the Key Challenge areas?

1  No

2  Yes

2a. If yes, which areas of the Key Challenges will you attend?

3. Overall, how would you rate the usefulness of the Key Challenge focus areas?

Very Useful

\_\_\_1\_\_\_ 2\_\_\_ 3\_\_\_ 4\_\_\_ 5\_\_\_

Not at all useful

**Finally some brief information about you**

4. What country are you from?

5. What type of HIV/AIDS work/activity are you mainly involved in?

1  Health care worker/social services provider/lab technician

2  Researcher

3  Educator/trainer

4  Advocate/activist

5  Lawyer

6  Funder

7  Student

8  Media representative

9  Policy/Administrator

10  Other



**7. What are the most important things the Lounge provides for you?**

**13. If the lounge didn't provide these things would you still be able to attend the conference?**

1 definitely not    2 probably not    3 maybe    4 definitely    5 don't know

14. *If definitely not/probably not*  
Why is this?

**15. Do you have any comments or suggestions regarding the Lounge?**

**Now I have two quick questions about the conference ...**

16. How have you been spending most of your time at the conference?

17. When you decided to attend the conference, what were your expectations of it?

**18. Which country do you come from?**

**19. What is your occupation/ main area of activity?**

- 1 Health care worker/social services provider/lab technician
- 2 Researcher
- 3 Educator/trainer
- 4 Advocate/activist
- 5 Lawyer
- 6 Funder
- 7 Student
- 8 Media representative
- 9 Policy/Administrator
- 10 Other





# AIDS 2006 Evaluation

## *Concurrent Sessions*

### *Participants' Interview*

- I'm a member of the conference evaluation team.
- As part of the evaluation, we are collecting feedback about different types of sessions.
- Can I ask you a few questions about this session? It will take about 5 minutes.
- Your responses will be treated in confidence.
- Your feedback will assist the conference organizers to improve the quality of future sessions.

1. Did you attend this session for a particular reason?

- 1       Speakers
- 2       Topic
- 3       Type of session
- 5       Recommended by colleague/friend
- 6       No particular reason
- 7       Other \_\_\_\_\_

2. Thinking about the approach used, was it different to other sessions you have attended?

No  
If no, what approaches have been used  
in other sessions you have attended?

Yes  
If yes, in what ways was it different?

3. Overall, what did you like best about the session?

4. What did you like least about the session?

5. How would you rate the session? *(show scale below and mark response)*

It was boring,  
uninteresting, dull

\_\_\_1\_\_\_ 2\_\_\_ 3\_\_\_ 4\_\_\_ 5\_\_\_

It was stimulating, thought  
provoking, action oriented

6. How would you rate the balance of interaction/presentation? *(show scale below and mark response)*

Too much presentation  
Not enough interaction

\_\_\_1\_\_\_ 2\_\_\_ 3\_\_\_ 4\_\_\_ 5\_\_\_

Too much interaction  
Not enough presentation

7. Do you have any comments or recommendations for future sessions of this type?



## Concurrent Sessions Moderator's Interview

- *I'm a member of the conference evaluation team.*
  - *We are collecting feedback about different types of sessions.*
  - *May I ask you a few questions about this session?*
  - *It will take about 5 minutes and your responses will be treated in confidence.*
  - *Your feedback will assist the conference organizers to improve the quality of future sessions.*
1. Do you think the session offered something that more conventional conference sessions do not offer?  
1  No                      2  Yes  
*If yes, what was different?*
  
  2. Did you face any challenges in moderating this session?  
1  No                      2  Yes  
*If yes, what were these?*
  
  3. Does moderating this type of session require more planning and preparation than a more conventional session?  
1  No                      2  Yes  
*If yes, in what ways?*
  
  4. Does moderating this type of session require more support from the conference organizers than a more conventional session?  
1  No                      2  Yes  
*If yes, in what ways?*
  
  5. Were any moderator's guidelines available to assist you?  
1  No                      2  Yes                      3  Don't know
  
  6. *If yes, how would you rate their usefulness?*  
1  Not at all useful      2  Somewhat useful      3  Very useful      4  Didn't use them
  
  7. Looking back at this session, what do you think worked particularly well?
  
  8. Would you do anything differently if you were moderating this session again?
  
  8. Do you have any comments or recommendations for future sessions like this?



# AIDS 2006 Evaluation

## *Skill-building Workshop*

### *Participants' Survey*

Please take a few minutes to complete this survey. Your feedback will assist the conference organizers to improve the quality and usefulness of future skill-building workshops.

Participation is voluntary and your responses will be treated in confidence. Any identifying information will be removed before responses are collated.

By returning your completed survey you consent to the information being used for reporting purposes.

#### **Your Attendance**

1. Please select the **most important factor** in your decision to attend this workshop  
(Select one)

- 1  Person/s facilitating the workshop
- 2  Workshop topic
- 3  Date /time of workshop
- 4  Description of learning methods to be used
- 5  Recommendation by colleague/ friend
- 6  Other \_\_\_\_\_

#### **The Workshop**

To what extent do you agree with the following statements:

	Strongly disagree	Disagree	Agree	Strongly agree
2. The workshop registration process worked well	1 <input type="radio"/>	2 <input type="radio"/>	3 <input type="radio"/>	4 <input type="radio"/>
3. The workshop was well organized	1 <input type="radio"/>	2 <input type="radio"/>	3 <input type="radio"/>	4 <input type="radio"/>
4. The facilitator was knowledgeable	1 <input type="radio"/>	2 <input type="radio"/>	3 <input type="radio"/>	4 <input type="radio"/>
5. The materials (handouts, slides) were useful	1 <input type="radio"/>	2 <input type="radio"/>	3 <input type="radio"/>	4 <input type="radio"/>
6. Appropriate learning techniques were used	1 <input type="radio"/>	2 <input type="radio"/>	3 <input type="radio"/>	4 <input type="radio"/>
7. The size of the group suited the workshop	1 <input type="radio"/>	2 <input type="radio"/>	3 <input type="radio"/>	4 <input type="radio"/>
8. The workshop was thought-provoking	1 <input type="radio"/>	2 <input type="radio"/>	3 <input type="radio"/>	4 <input type="radio"/>
9. The workshop met my expectations	1 <input type="radio"/>	2 <input type="radio"/>	3 <input type="radio"/>	4 <input type="radio"/>
	Poor	Fair	Good	Excellent
10. What is your overall rating of the workshop?	1 <input type="radio"/>	2 <input type="radio"/>	3 <input type="radio"/>	4 <input type="radio"/>

If you rated the workshop 'good' or 'excellent', which factors **most contributed** to this rating?

(Select all that apply)

- 11  General interest/appeal of the topic
- 12  Relevance of the topic to my work
- 13  Facilitator's extensive knowledge
- 14  Use of an engaging and creative learning approach
- 15  Dynamic mix of participants



# AIDS 2006 Evaluation

## *Skill-building Workshop*

### *Facilitators' Survey*



Please take a few minutes to complete this survey. Your feedback will assist the conference organizers to improve the quality and usefulness of future skill-building workshops.

Participation is voluntary and your responses will be treated in confidence. Any identifying information will be removed before responses are collated.

By returning your completed survey you consent to the information being used for reporting purposes.

#### **Before the Workshop**

To what extent do you agree with the following statements:

- |  | Strongly disagree       | Disagree                | Agree                   | Strongly agree          |
|--|-------------------------|-------------------------|-------------------------|-------------------------|
| 1. The aims of the skill building programme were clear     | 1 <input type="radio"/> | 2 <input type="radio"/> | 3 <input type="radio"/> | 4 <input type="radio"/> |
| 3. The process for submitting workshop proposals was clear | 1 <input type="radio"/> | 2 <input type="radio"/> | 3 <input type="radio"/> | 4 <input type="radio"/> |
| 4. The pre-conference materials were helpful               | 1 <input type="radio"/> | 2 <input type="radio"/> | 3 <input type="radio"/> | 4 <input type="radio"/> |
| 5. The facilitator briefing session was helpful            | 1 <input type="radio"/> | 2 <input type="radio"/> | 3 <input type="radio"/> | 4 <input type="radio"/> |

#### **The Workshop**

To what extent do you agree with the following statements:

- |   | Strongly disagree       | Disagree                | Agree                   | Strongly agree          |
|---|-------------------------|-------------------------|-------------------------|-------------------------|
| 6. The session room met my requirements                             | 1 <input type="radio"/> | 2 <input type="radio"/> | 3 <input type="radio"/> | 4 <input type="radio"/> |
| 7. Requested supplies and equipment were available                  | 1 <input type="radio"/> | 2 <input type="radio"/> | 3 <input type="radio"/> | 4 <input type="radio"/> |
| 8. Onsite assistance and support were good                          | 1 <input type="radio"/> | 2 <input type="radio"/> | 3 <input type="radio"/> | 4 <input type="radio"/> |
| 9. The overall skill building workshop programme was well organized | 1 <input type="radio"/> | 2 <input type="radio"/> | 3 <input type="radio"/> | 4 <input type="radio"/> |
| 10. The size of the group suited the workshop                       | 1 <input type="radio"/> | 2 <input type="radio"/> | 3 <input type="radio"/> | 4 <input type="radio"/> |
| 11. The learning approach I used worked well                        | 1 <input type="radio"/> | 2 <input type="radio"/> | 3 <input type="radio"/> | 4 <input type="radio"/> |
|   | Poor                    | Fair                    | Good                    | Excellent               |
| 12. What is your overall rating of the workshop?                    | 1 <input type="radio"/> | 2 <input type="radio"/> | 3 <input type="radio"/> | 4 <input type="radio"/> |
| 13. Approximately how many people attended the workshop?            |                         |                         |                         |                         |
| 1 <input type="radio"/>   | less than 30            |                         |                         |                         |
| 2 <input type="radio"/>   | 30 – 50                 |                         |                         |                         |
| 3 <input type="radio"/>   | 50 – 70                 |                         |                         |                         |
| 4 <input type="radio"/>   | 70 – 100                |                         |                         |                         |
| 5 <input type="radio"/>   | more than 100           |                         |                         |                         |

**A few details about you**

14. How many years (full or part time) have you worked in HIV/AIDS (*Select 1*)
- 1  0 - 4
  - 2  5 - 9
  - 3  10 - 15
  - 4  more than 15
15. In which country do you mainly work? \_\_\_\_\_
16. How many International AIDS Conferences (including AIDS 2006) have you attended? (*Select 1*)
- 1  1
  - 2  2 - 4
  - 3  more than 4
17. What is the main focus of the sessions you have attended, or plan to attend? (*Select 1*)
- 1  Community
  - 2  Leadership
  - 3  Science
  - 4  There is no main focus
  - 5  Don't know

**Do you have any other comments or suggestions about the skill building workshop programme?**

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***Thank you for participating in the evaluation***  
***Please place your survey in the evaluation box as you leave***