



Request for Proposals

Consulting services: Monitoring, Evaluation and Learning support for IAS Programmes

Proposals will be received until 30 November 2023 at 17:00 UTC + 02:00

About the IAS:

IAS – **the International AIDS Society** – convenes, educates and advocates for a world in which HIV no longer presents a threat to public health and individual well-being. After the emergence of HIV and AIDS, concerned scientists created the IAS to bring together experts from across the world and disciplines to promote a concerted HIV response. Today, the IAS and its members unite scientists, policy makers and activists to galvanize the scientific response, build global solidarity and enhance human dignity for all those living with and affected by HIV. The IAS also hosts the world's most prestigious HIV conferences: the International AIDS Conference, the IAS Conference on HIV Science and the HIV Research for Prevention Conference.

More information on IAS can be found at <http://www.iasociety.org/>

About the IAS Programmes:

The IAS 2021-2025 Organizational Strategy aims to achieve a resilient, science-based, well-funded HIV response that upholds human rights and addresses the diverse needs of individuals affected by HIV. To fulfil this goal, the IAS employs various strategies and programmes to bridge knowledge gaps, improve service delivery, and disseminate latest evidence.

1. Closing scientific gaps

To address critical scientific knowledge gaps in the HIV response, the IAS runs three programmes: Towards an HIV Cure, the Global HIV Vaccine Enterprise, and the Collaborative Initiative for Paediatric HIV Education and Research (CIPHER).

These programmes convene experts, including community representatives, to identify promising areas of research and discuss innovative methodologies. They also build on their networks of leading scientists and activists to advocate for adequate research funding and offer intensive research training for scientists in low-resource settings to help decolonize global health and ensure continuing research capacity for HIV vaccines, cure and paediatric HIV.

2. Improving health services

The IAS implements a cluster of programmes to enhance HIV outcomes by supporting policy makers, communities and service providers in adopting evidence-based, integrated and stigma-free models of service delivery.

The Differentiated Service Delivery programme, Person-Centred Care programme and Heart of Stigma programme enable policy makers, implementers and communities to access evidence on effective interventions, promote collaboration and prioritize individual needs in the HIV response.

Additionally, the Community-Led Monitoring programme enhances understanding and adoption of community-led monitoring while the Mark Wainberg Fellowship Programme trains HIV physicians in Africa and Asia-Pacific to provide tailored, stigma-free care.

The Youth Hub empowers young people to demand and shape the services that best meet their needs.



3. Disseminating the latest research

Recognizing the importance of widespread knowledge exchange, the IAS offers two programmes to share the latest HIV research with a broad audience.

The *Journal of the International AIDS Society (JIAS)*, a renowned open-access scientific journal, covers various aspects of HIV science, with a special focus on implementation science.

The IAS Educational Fund ensures the availability of current scientific knowledge in different languages and facilitates its dissemination in regions and countries, accelerating the translation of evidence into practice. Additionally, this programme establishes connections among HIV professionals through scholarship and mentorship initiatives, strengthening scientific, policy and advocacy networks.

Purpose of the consultancy:

Working with IAS programme managers and the Strategy and Performance Officer, develop results frameworks including suitable success measures in alignment with the IAS Organizational Strategy 2021-2025, and support data interpretation and reporting on outcomes and impact. Areas of support span the full range of IAS programmatic work. The portfolio currently includes 13 programmes, but this number can fluctuate over time.

Period:

January to December 2024, with the possibility of extension should additional funding be secured. The estimated level of effort is 130 days.

Location:

The consultant or team of consultants will work remotely throughout the consulting service period. Occasional on-site meetings in Geneva may be required.

Scope of work and deliverables:

The main scope of work for this consultancy includes:

- **Develop project and programme-level logical frameworks:** For existing and new projects and programmes, work with programme leads to analyse results chains and translate these into measurable outputs, outcomes and impact.
- **Develop and support implementation of project and programme-level monitoring, evaluation and learning (MEL) plans:** For existing and new projects and programmes, work with programme leads to identify suitable indicators and support regular collection, verification, and aggregation of data for progress monitoring, evaluation and learning for internal and external purposes.
- **Strengthen IAS MEL systems and tools** to ensure the timely collection and analysis of accurate data and high-quality reporting.
- **Strengthen the MEL skills of programme staff** to ensure focus on outcomes and impact.
- **Refine the Standard Operating Procedures for programmes MEL** to reflect learnings, as needed.

Deliverables:

- All existing and new IAS programmes and projects have a logical framework that includes measurable outputs, outcomes and impact.
- All existing and new IAS programmes and projects have a monitoring plan that includes suitable indicators.



- Programme staff are supported in the regular collection, verification, and aggregation of data.
- Standardised MEL systems and tools for IAS programmes to support the timely collection and analysis of accurate data and high-quality reporting.
- Capacity building sessions with IAS programme staff to strengthen their MEL skills.
- Updated Standard Operating Procedures for programmes MEL, as needed.

Proposal requirements:

- A cover letter summarizing relevant experience in providing MEL support to projects/programmes in the HIV or broader global health sector, outlining the proposed approach, and including an estimation of the level of effort required and daily fee expectations
- An updated CV
- Two references from previous clients, including contact details

Background and profile:

- A master's degree in public health, social/political sciences, or a related field
- At least five years of experience in supporting project/programme teams in the HIV or broader Global Health sector to develop results frameworks, identify and track suitable success measures, and report on outcomes and impact
- Ability to translate programme ideas into logical frameworks and/or theories of change and to identify suitable success measures, and report on outcomes and impact
- Excellent IT skills and ability to operate relevant software for MEL processes
- Strong analytical skills and strategic thinking

Submission details:

Proposals must be submitted by email to diana.paredes@iasociety.org by 30 November 2023 at 17:00 UTC + 02:00. Late proposals will not be considered.